



a world class African city



City of Johannesburg

Johannesburg Water SOC Ltd

17 Harrison Street  
Johannesburg

Johannesburg Water  
PO Box 61542  
Marshalltown  
2107

Tel +27(0) 11 688 1400  
Fax +27(0) 11 688 1528

[www.johannesburgwater.co.za](http://www.johannesburgwater.co.za)

## ENTERPRISE DECLARATION AFFIDAVIT - EDA

(Database Application Form)

**Company  
Name** \_\_\_\_\_

Please note that Johannesburg Water will only consider your application for registration onto the database, provided the following requirements have been met

- a) Valid registration with the National Treasury Central Supplier Database (CSD).
- b) The EDA must be completed in full, signed and attested by the Commissioner of Oath (**Section D**). Failure to complete this section may render your application invalid and therefore not considered further.
- c) The completion of the Declaration of Interest Form under **Section E** is compulsory. Failure to complete this section may render your application invalid and therefore not considered any further.
- d) Certified copy of Broad Based Black Economic Empowerment (BBBEE) certificate issued by an accredited verification agency (SANAS) **OR** If your turnover is less than R50million **and** company is more than 50% black owned an (EME/ QSE) affidavit duly completed by company official and accredited by the Commissioner of Oath.

The B-BBEE certificate/ affidavit should be in line with sector charter within which the company operates, where applicable.

- e) Up to date municipality account (if premises are owned) **OR** valid Lease agreement (if premises are rented) – not older than 2 months. **Vendors whose municipality account is in arrears for more than 90 days will not be considered for application , unless an Acknowledgement of Debt Form with the respective municipality is submitted**
- f) All vendor information will be treated with **strict confidentiality**.

**Johannesburg Water reserves the right to validate the accuracy of information presented. Any misrepresentations of facts will lead to disqualification and potentially being restricted to do business with any other sphere of government and/or other organs of state.**

**Vendors whose directors/shareholders/members/managers are employees of organs of state as defined are prohibited from registering as a prospective vendor on the Johannesburg Water database (see MFMA Regulation 44(b)).**

**All enquiries must be directed to:**

Thato Diratsgae - SCM

Tel No: 011 688 1837

Email address: [thato.diratsgae@jwater.co.za](mailto:thato.diratsgae@jwater.co.za)



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**SECTION A**

1. Registered name of enterprise: \_\_\_\_\_

2. Trading name of the enterprise: \_\_\_\_\_

3. Enterprise Registration No: \_\_\_\_\_

CSD Registration.: MAAA \_\_\_\_\_

CIDB CRS Number: \_\_\_\_\_

4. Postal address: \_\_\_\_\_  
*(This is the address to which all correspondence will be sent to)*  
\_\_\_\_\_

5. Physical address: \_\_\_\_\_  
\_\_\_\_\_

6. Contact person: \_\_\_\_\_

7. Telephone No. \_\_\_\_\_ 8. Fax No. .: \_\_\_\_\_

9. Cellphone No. \_\_\_\_\_ 10. Email address: \_\_\_\_\_

11. Website address: \_\_\_\_\_

12. Was your company registered under another name previously? If yes, provide company registration details \_\_\_\_\_

**SECTION B: OWNERSHIP STRUCTURE OF ENTERPRISE**

Initials & Surname	RSA ID number	Citizenship	Race (A/Ch/Co/I/W) <sup>1</sup>	Ownership Effective Date	Gender M/F	Disabled Yes/No	% Owned

<sup>1</sup> A: African, Ch: Chinese, Co: Coloured, W: White

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**SECTION C: . SERVICES AND PRODUCTS OFFERED**

1.1. List up to a maximum of **THREE (3)** products/services your enterprise can supply to Johannesburg Water.  
Refer to **Attached Annexure, for product/service listing**

No.	Code	Description (Product/Service)
1		
2		
3		

**2. TRADING EXPERIENCE**

2.1 Has your company conducted any work since incorporation? **Yes/No**  
If Yes, complete table below:

Project Description	Project Value	Stage of Completion	Reference (Name and Telephone number)

**SECTION D: SWORN STATEMENT**

I/We, the undersigned, who warrant that I/We /are duly, authorised to do so, on behalf of the enterprise, certify that

- a) the information furnished is true and correct.
- b) Johannesburg Water reserves the right to validate the accuracy of information presented. Any misrepresentations of facts will lead to disqualification and potentially being restricted to do business with other spheres of government and/or other organs of state including Johannesburg Water.

Name of Enterprise: \_\_\_\_\_

Name of Authorised Signatory: \_\_\_\_\_

Designation of Authorised Signatory: \_\_\_\_\_

Signature \_\_\_\_\_ &  
Date: \_\_\_\_\_

**Commissioner of Oath:**

**Official Stamp of Commissioner of Oath:**

Name:.....

Signature & Date:.....

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## SECTION E

### DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his/her representative: \_\_\_\_\_

3.2 Identity Number: \_\_\_\_\_

3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): \_\_\_\_\_

3.4 Company Registration Number: \_\_\_\_\_

3.5 Tax Reference Number: \_\_\_\_\_

3.6 VAT Registration Number: \_\_\_\_\_

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) an executive member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

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3.8 Are you presently in the service of the state? **YES / NO**  
3.8.1 If yes, furnish particulars

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3.9 Have you been in the service of the state for the past twelve months? **YES / NO**  
3.9.1 If yes, furnish particulars

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3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars

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3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

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3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars

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3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars

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3.14\* Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*: *The intention of this clause is deemed to be the declaration of relationships which may improperly influence or affect the outcome of this bid, in particular relationships with persons involved in the procurement processes in Johannesburg Water. Therefore if the bidder or any of the persons mentioned in this clause or any company or business controlled by any of them have such a relationship, it should be declared.*

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity**

\_\_\_\_\_  
**Name of Bidder**

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## ANNEXURE:

<b>C: Contractors/Artisans/Specialists</b>			
<b>Code</b>	<b>Description</b>	<b>Code</b>	<b>Description</b>
C1	Alarm Systems, Security and Access Control	C33	Welding Services
C2	Asphalt Works	C34	Other
C3	Boilermakers	C35	Electrical Engineering Works –Building (EB)
C4	Brickwork /Masonry	C36	Electrical Engineering Works –Infrastructure (EP)
C5	Carpentry		
C6	Carpeting/Tiling/Floor Covering		
C7	Ceilings/Partitioning/Shopfittings		
C8	Civil Engineering		
C9	Cladding Works		
C10	Concrete Works		
C11	Corrosion Protection		
C12	Demolitions & Blasting		
C13	Drilling		
C14	Electrical Engineering		
C15	Fencing		
C16	Fire Prevention and Protection		
C17	General Building Works		
C18	Glazing, Curtain Walls & Shopfronts		
C19	Mechanical Engineering		
C20	Painting		
C21	Paving		
C22	Pipe Laying		
C23	Plastering		
C24	Plumbing		
C25	Pumping Installations		
C26	Renovations and Alterations		
C27	Roofing and Waterproofing		
C28	Sewer Installations		
C29	Stormwater Drainage		
C30	Structural Steelworks: Fabrication and Erection		
C31	Trenchless Technology		
C32	Water Installations/Reticulations		

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<b>PS: Professional Services</b>			
<b>Code</b>	<b>Description</b>	<b>Code</b>	<b>Description</b>
PS1	Accounting Services	PS33	Professional Associations/Institutes
PS2	Acturial Services	PS34	Project Management
PS3	Agricultural Engineers	PS35	Quantity Surveyors
PS4	Architects and Architectural Services	PS36	Structural Consulting Engineers
PS5	Attorneys/Legal Services	PS37	Tax Advisory Services
PS6	Auditors	PS38	Town Planners
PS7	Business Analysis and Design	PS39	Township and Rural Projects Consulting
PS8	Change Management	PS40	Training Providers
PS9	Chemical Engineers	PS41	Ventilation Engineers
PS10	Civil Consulting Engineers	PS42	Other
PS11	Combustion Consulting Engineers		
PS12	Corporate Governance Services		
PS13	Counseling		
PS14	Design Consulting Services		
PS15	Draughting Services		
PS16	Electrical Consulting Engineers		
PS17	Environmental, Health and Safety Services		
PS18	Estate Agents		
PS19	Financial Services		
PS20	Forensic Investigators		
PS21	Geographical Information Services		
PS22	Geological Services		
PS23	GIS Computer Technology Services & Systems		
PS24	GIS Modeling and Analysis		
PS25	HR Specialist Services		
PS26	Land Surveyors		
PS27	Legal Services		
PS28	Management and Business Consulting		
PS29	Mechanical Consulting Engineers		
PS30	Medical Practitioners		
PS31	Pharmacists		
PS32	Process Design		

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<b>S: Services</b>			
<b>Code</b>	<b>Description</b>	<b>Code</b>	<b>Description</b>
S1	Access Control Services and Systems	S41	CCTV Inspections
S2	Advertising/Public Relations/Marketing	S42	Data Integration and Analysis Services
S3	Agricultural Services	S43	Database Management Services and Systems
S4	Air Conditioning Services and Repairs	S44	Data Management and Recovery Services
S5	Archiving Services	S45	Debt Collections
S6	Asset Management Services	S46	Diesel and Petrol Engines
S7	Asset Evaluation Services	S47	Distribution Services
S8	Auctioneering Services	S48	Document Binding Services
S9	Audio Visual Equipment Hire Services	S49	Document Management Services
S10	Audio Visual Equipment Repairs and Services	S50	Drainage Services
S11	Audio Visual Productions	S51	Electric Motor repairs
S12	Auto Electrical Sales and Repair Services	S52	Electronics Services
S13	Auto Repairs and Services	S53	Elevators and Conveyors
S14	Automation and Control Services	S54	Embossing Services
S15	Back-up Services Computer Data	S55	Embroidery Services
S16	Banking Services	S56	Emergency and Disaster Management Services
S17	Bar-coding Services	S57	Encoding Services
S18	Bee Removal Services	S58	Engineering Services- General
S19	Breakdown Services	S59	Engineering and Fabrication: Steel
S20	Bursary Administration Services	S60	Engraving Services
S21	Bus and Coach Services	S61	Environmental Services
S22	Cabling Services	S62	Escalator Services
S23	Calibration Services (Meters, gas monitors, hopper scales, oxygen sensors, pressure transmitters, weights, temperature gauges)	S63	Event Management and Exhibitions
S24	Carpet Cleaning	S64	Excavator Hire Services
S25	Catering/Vending/Food Supply	S65	Fabrication Services
S26	Cellular Telephone Network Providers	S66	Facilities Management
S27	Certification Services	S67	Farming Services and Products
S28	Chemical Toilet Services	S68	Fax Rental Repairs and Services
S29	Cleaning of Tanks and Digesters	S69	Financial Planning and Management Services
S30	Cleaning Services	S70	Fire Extinguishing Services
S31	Common Distributor System	S71	Fleet Management Services
S32	Communication Services and Systems	S72	Florists
S33	Compressed Air Installations	S73	Food and Beverage Entertainment
S34	Compressor Repair Services	S74	Framing Services
S35	Computer Repair Services	S75	Freight Services
S36	Conference Services and Systems	S76	Funeral Services
S37	Conveyors and Belting Supplies	S77	Furnaces Services
S38	Courier Services	S78	Furniture Removals Services
S39	Crane Hire Services	S79	Garden Services
S40	Cylinder Rental Services	S80	Gas Monitor Services

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<b>S: Services (Continued)</b>			
<b>Code</b>	<b>Description</b>	<b>Code</b>	<b>Description</b>
S81	Gearbox Repairs	S122	Pest Removal Services
S82	Generator Services and Repairs	S123	Photocopying Services
S83	Graphic Design Services	S124	Photography and Graphic Design
S84	Handyman	S125	Plant Hire Services
S85	Healthcare Services	S126	Postal Services
S86	Horticultural Services	S127	Printing Services
S87	HR Services	S128	Process Instrumentation
S88	Hydraulic Equipment Repairs	S129	Promotions and Advertising
S89	Hydraulic Services	S130	Property Development Services
S90	ID Card Personalisation Systems	S131	Public Relations Services
S91	Imaging Services	S132	Publishers
S92	Industrial Relations Services	S133	Pump Repairs
S93	Inspection Services	S134	Qualification (HR) Check services
S94	Insulation Services	S135	Quality Control Services
S95	Insurance Services/Employee Benefits	S136	Radiator Services
S96	Instrumentation Services	S137	Reconditioning Services
S97	Interior Decoration	S138	Recruitment Services, incl. Labour Hire
S98	Internet Access and Mail Filtering Services	S139	Recycling Services
S99	IT Strategy Services	S140	Refuse Conveyors and Services
S100	IT Administration and Support Services	S141	Refurbishment Services
S101	Labels and Labeling Services	S142	Rehabilitation Services (Alcohol and Drugs)
S102	Laboratory Services	S143	Removal Services
S103	Laboratory Calibration Services	S144	Research and Development Services
S104	Laboratory Analysis Services	S145	Reservoir Cleaning Services
S105	Labour Brokers	S146	Risk Management Services
S106	Landscaping Services	S147	Safety and Security Services
S107	Laundry Services	S148	Scat Repairs
S108	Locksmith Services	S149	Scientific Services
S109	Market Research Services	S150	Screw Pump Repair Services
S110	Marketing Services	S151	Security and Control
S111	Metering Services (audits, reading, connections, disconnections)	S152	Secretarial Services
S112	Motor Repairs	S153	Sewer Cleaning Services
S113	Network Services	S154	Site Clearing
S114	Oil Sample Testing Services	S155	Skills Development and Analysis Services
S115	Organisational Dynamics Services	S156	Sludge Removals and Transportation
S116	Packaging and Container Services	S157	Storage Services/Facilities
S117	Payroll Management Services	S158	Strategic Planning and Development
S118	Plantscaping Services (Indoor and Outdoor)	S159	Stress Management Services
S119	Plotting Services	S160	Survey Services
S120	Performance Management Services and Systems	S161	Telecommunications Services
S121	Personnel Development Services	S162	Total Prepayment System

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<b>W: Wholesalers/ Distributors/ Vendors</b>			
<b>Code</b>	<b>Description</b>	<b>Code</b>	<b>Description</b>
W1	Abrasives	W39	Computer Hardware Supplies
W2	Actuators	W40	Computer Software Supplies
W3	Adaptors	W41	Concrete Supplies
W4	Adhesives	W42	Conference Centre and Facilities
W5	Aerators	W43	Conveyors and Belting Supplies
W6	Agricultural Equipment and Machinery	W44	Corporate Gifts and Promotional Items
W7	Air Conditioning, Ventilation, Fans and Other Equipment	W45	Country Clubs and Sport Centres
W8	Alarm Systems	W46	Crane Supplies
W9	Alternators	W47	Diesel and Fuel Supplies
W10	Animal Feed	W48	Drawing Office Equipment and Supplies
W11	Anti-Virus Software	W49	Drilling Equipment
W12	Appliances (Domestic and Industrial)	W50	Dust Collectors and Fume Extraction
W13	Archiving Systems	W51	Editing Services
W14	Asset Management Systems	W52	Educational and Training Colleges
W15	Audio Visual Aids and Equipment	W53	Electrical Supplies, Appliances and Equipment
W16	Auto Clave Supplies	W54	Engineering Supplies
W17	Automotive parts	W55	Engraving Supplies and Equipment
W18	Automated Analysers	W56	Entertainment Facilities
W19	Auto samplers	W57	Entertainers (Performers)
W20	Banqueting Equipment	W58	Environmental, Health and Safety Supplies
W21	Bar Code and Magnetic Cards	W59	Evacuation Systems
W22	Bar Code Software and Printers	W60	Filter Belt Press Equipment
W23	Battery Supplies	W61	Filter Supplies
W24	Bearing Supplies	W62	Fire Extinguishing, Protection and Detection
W25	Belting supplies	W63	First Aid Supplies and Equipment
W26	Beverages Supplies	W64	Flags and Maps
W27	Blowers	W65	Flow Meters
W28	Brakes, Components, Linings and Clutches	W66	Freight Transport and Storage
W29	Building Materials and Supplies	W67	Front End Loaders
W30	Cables, Conductors, Wires & Earthing Materials	W68	Fuel and Lubricants Supplies
W31	Carpets, Curtaining, Soft Furnishings and Blinds	W69	Furnaces Supplies
W32	Catering Supplies	W70	Furniture
W33	Chemical Equipment and units	W71	Garden Supplies
W34	Chemical Supplies	W72	Gas Equipment and Ancillaries
W35	Chlorine Dosing Equipment	W73	Generators Supplies
W36	Cleaning Equipment	W74	Grid Equipment
W37	Cleaning Supplies	W75	Hand Tools, Screwing and Cutting Tools
W38	Compressor Supplies	W76	Hardware Supplies

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<b>W: Wholesalers/ Distributors/ Vendors (continued)</b>			
<b>Code</b>	<b>Description</b>	<b>Code</b>	<b>Description</b>
W77	Heaters and Heating Equipment	W111	Paintings Hire and Sales
W78	High Pressure Equipment	W112	Pipes (uPVC, Steel, etc) and Tubing
W79	Hospitals and Clinics	W113	Plant Hire
W80	Human Resources Consultancy Services	W114	Plastic Materials and Products
W81	Hydrant Covers	W115	Plumbing Supplies
W82	Hydraulic Supplies	W116	Power Tools
W83	Hydro Jet Vacuum Tankers	W117	Power Station Technical Services
W84	Industrial Tools and Engineering Equipment and Supplies	W118	Printing Supplies and Consumables
W85	IT Consumables	W119	Promotional Items
W86	Instrumentation Supplies	W120	Protective Clothing
W87	Laboratory Chemicals	W121	Protective Coatings
W88	Laboratory Consumables and Supplies	W122	Pump Supplies
W89	Laboratory Instruments and Equipment	W123	Recreational Supplies
W90	Laboratory Glassware	W124	Rubber Supplies
W91	Laboratory Software	W125	Seals
W92	Laboratory Regulatory Services	W126	Security Supplies
W93	Laundry Supplies	W127	Signs, Nameplates, Number Plates
W94	Lift and Escalator Equipment	W128	Sludge Aerators
W95	Lifting Equipment	W129	Steel Supplies
W96	Machine Tools Supplies	W130	Storage Services
W97	Manhole Covers	W131	Timber Supplies
W98	Mechanical Plant Hire	W132	Toilet Paper Supplies
W99	Mechanical Tools, Equipment and Supplies	W133	Tractor Supplies
W100	Medical Supplies and Equipment	W134	Transformers and Switchgears
W101	Medical Analytical Equipment and Consumables	W135	Tyre and Tube Supplies
W102	Metal Supplies	W136	Vacuum Tankers Supplies
W103	Metering Supplies	W137	Valve Supplies
W104	Offices Supplies/Stationery	W138	Vending Machines
W105	Office Equipment	W139	Ventilated Improved Pit latrines (VIP Toilets)
W106	Office Layout Design Services	W140	Water Bottling Services
W107	Oil and Lubricants	W141	Water Meter and Supplies
W108	On-line chemical oxygen demand (COD) measurement systems	W142	Water Tanker Supplies
W109	Packaging and Containers	W143	Weighing Machines
W110	Paint Supplies	W144	Other

**All enquiries must be directed to:**

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