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### REQUEST FOR QUOTATION

QUOTATION VALIDITY
60 DAYS

PAGE NO.
CLOSING DATE AND TIME
14-May-21 16:00
Date of Issue
07 May 2021
VALIDITY
: DAYS

INITIATING DEPARTMENT	INITIATOR
Finance	Hannelie Kruger
QUOTATION REFERENCE	COLLECTIVE NO.
RFQJW116NM21-GRAP TRAINING	
QUOTATION REQUESTED FROM	

QUOTATIONS WILL BE EVALUATED ON THE 80/20 POINT SCORING SYSTEM.80 POINTS WILL BE ALLOCATED TO PRICE AND THE REMAINING 20 POINTS WILL BE ALLOCATED FOR BBBEE AND PREFERENTIAL PROCUREMENT  
ALL SUPPLIERS RESPONDING TO QUOTATIONS SHOULD BE REGISTERED ON CENTRAL SUPPLIER DATABASE(CSD)

JW CONTACT PERSON:Nompumezo,e-mail address:Nompumezo.mramba@jwater.co.za.....

TELEPHONE NUMBER:011 688 1656,FAX NO:086 611 8167

ITEM NO.	DESCRIPTION	DESCRIPTION OF ITEM OFFERED	UOM	QTY REQUIRED	PRICE QUOTED EXCL. OF V.A.T.	DIS
1	GRAP(ACCOUNTING STANDARDS)Training					
	Please refer to the attached specification					
	For more information and Financial Statement contact Hannelie Kruger on 063 509 0860)					
	<b>NB: QUOTES SHOULD BE ON PDF(MS WORD,MS EXCEL,PICTURES ARE NOT ALLOWED)</b>					
	<b>NB: COPY OF VALID BBBEE CERTIFICATE OR SWORN AFFIDAVIT TO BE SUBMITTED WITH A QUOTE</b>					
	Quotations to : <a href="mailto:Nompumezo.mramba@jwater.co.za">Nompumezo.mramba@jwater.co.za</a>					
	QUOTATION REF AS ABOVE: RFQJW.... & COMPANY NAME(ON THE EMAIL SUBJECT LINE)					
	<b>NB: All suppliers responding to Rfq's should use their own company letter head not JW Rfq Template AND MAKE SURE THEIR EMAIL ADDRESS IS VISIBLE ON THEIR QUOTATION.</b>					

AUTHORISED BY: .....
SIGNATURE:.....
DATE:.....

- CONDITIONS**
1. QUOTATIONS RECEIVED AFTER CLOSE OF BUSINESS ON THE CLOSING DATE WILL NOT BE ACCEPTED.
  2. QUOTATIONS WITHOUT BRAND NAMES WHERE REQUIRED WILL NOT BE ACCEPTED
  3. PRICES QUOTED MUST BE AS PER THE UNIT INDICATED AND BE EXCLUDED OF VAT
  4. QUOTATIONS WITHOUT THE SUPPLIER'S AUTHORISED SIGNATURE WILL NOT BE ACCEPTED.
  - 5 ACCEPTANCE OF A QUOTATION WILL BE SUBJECT TO JOHANNESBURG WATER'S SUPPLY CHAIN POLICY

## **SPECIFICATION FOR AN INDEPENDENT ACCOUNTING OPINION**

### **1.1 BACKGROUND**

Johannesburg Water (JW) was incorporated on 21 November 2000 and commenced business on 1 January 2001. The entity is wholly owned by the City of Johannesburg. JW is mandated to provide water and sanitation services to the residents of Johannesburg. It supplies water and sanitation services to an area stretching from Orange Farm, in the south, to Midrand in the north, Roodepoort in the west and Alexandra in the east. The entity operates within six operating regions with ten network depots and six wastewater treatment plants and employs in the region of 2 500 people. The entity supplies on average 1 572 Ml/day of potable drinking water, procured from Rand Water, through a distribution network of 11 896 km, 122 reservoirs and water towers, 37 pump stations. The spent wastewater is then collected and reticulated via 11 413 km of wastewater network and 36 sewer pump stations. A total of 864 Ml/day of sewage is treated at its six wastewater treatment works of which two are fitted with biogas-to-energy plants, which convert methane gas to energy.

### **1.4 SERVICES REQUIRED**

Johannesburg Water requires the services of a reputable Accounting and Auditing firm/ firm that specialises in Accounting Standards, to provide Johannesburg Water with training for a maximum of 16 employees in the Standards of Generally Recognised Accounting Practice (GRAP). The 16 employees are required to be facilitated in two groups of 8 each for the training to not have an impact on the daily operational requirements (meaning the second group will commence as soon as the first group has completed their training). It is expected that the training should take place during June 2021 and should be facilitated over no more than 4 days per group. An online platform is preferred for the training. If this is not possible, the premises of Johannesburg Water will be used for the duration of the training. All required training material to be prepared and provided by the service provider.

To assist potential bidders, the latest audited annual financial statements are attached. Specific focus should be placed upon the following GRAP standards:

**GRAP 1, 2, 3, 9, 12, 13, 17, 19, 21, 23, 25, 26, 104,108 and 109**

## **1.5 EVALUATION**

1. Evidence of more than 10 years Accounting/Auditing experience should be provided.
2. Evidence of more than 7 years of the provision of training services should be provided.
3. The potential bidder should be able to accommodate the expected training timeframes as stipulated above.
4. Confirmation that all Covid-19 protocols are being met should be provided if applicable.